



## कर्मचारी भविष्य निधि संगठन

Employees Provident Fund Organisation

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA)

मुख्य कार्यालय/Head Office

प्लेट ए, ग्राउंडफ्लोर, ब्लॉक-II, ईस्ट किडवाई नगर, नई दिल्ली-110023

Plate A, Ground Floor, Block II, East Kidwai Nagar, New Delhi-110023

Website: [www.epfindia.gov.in](http://www.epfindia.gov.in), [www.epfindia.nic.in](http://www.epfindia.nic.in)



No: WSU/TransferClaim/E-52972/2025-26/07

Date: 20/May/2025

To,

All ACCs(HQ), ACCs/Zones

All RPFC-I/ RPFC-II/ APFC OICs

**Subject: Simplification of Transfer Claim Process- Handling of Overlapping Service Period during processing of Transfer Claim requests- reg.**

**Ref:** 1. WSU Circular No: WSU/Amendments in IT, 1961/E-33306/2025-26/21 dated 25/04/2025

2. Pension Division Circular No: E-597451/4406 dated 29/01/2024

It has been observed that Transfer Claim requests are being rejected due to the issue of Overlap in Service Periods by the Regional Offices. However, overlapping in services can occur due to genuine reasons and therefore the same should not be considered to be a disqualification *per-se* in effecting transfers.

In this regard, the Pension Division vide reference (2) above has also provided the modalities of EPS entitlement of members having multiple account numbers.

Therefore, the Transfer Claim requests are required to be processed by the Transferor (Source) Office even though there may be overlapping services without returning or rejecting the same. Only in cases where a genuine need is felt to clarify the overlapping of service, would the claims be processed after obtaining the requisite clarification.

Further, the instructions issued vide reference (1) above regarding the responsibility cast on Transferor (Source) Offices to verify all details to ensure **error-free transfer** are reiterated.

**[This has the approval of CPFC]**

G.R. Suchindranath  
ACC- (WSU)